



Dunleith Park District July 12, 2019 Meeting Agenda

Call to Order: the Meeting was called to order at 5:00 pm

Attendance: Abby Edge, Chad Degenhardt, Holly Haffele, Glen Knaab, Sarah Hinderman

Guests in Attendance: Jack Hinderman

Approval of Minutes: the Minutes were distributed via email.

Chad Degenhardt **motioned to accept**, Holly Haffele **seconded**

Corrections: n/a

Treasury Report 6/6/19-7/12/19

DB&T:

Bond Fund Beg	\$5,362.31
Bond Fund End Balance	\$2,362.31
General Fund Beg. Balance:	\$5,492.79
General Fund End. Balance:	\$28,225.76

Fidelity:

Beg. Balance:	\$39,185.35
End Balance:	\$29,971.52

Dutrac:

Beg. Balance:	\$69,442.94
End Balance:	\$69,500.42

***Property Tax Revenue comes every 24th of the month, June - November**

***H&K can print off reports whenever needed.**

***Abby made up a Google Doc to track tax transactions that is linked to H&K**

***We have to keep track of tax on food, not admissions or rentals**

***Refunds are coming back IRS for over payments from the past.**

Holly Haffele **motioned to accept**, Chad Degenhardt **seconded**

Agenda Items:

OLD BUSINESS:

1. Pool Repairs
 - a. Ice Cream Machine
 - i. Glen is in contact with AL.
 1. We are waiting for parts.
 2. Next step if we can not get it fixed soon, is to look for a refund through Bill Davis.
 3. Check with Meyers Coxs for Ice Cream Cup pricing for next season.
2. Pool State Inspection
 - a. Holly has a contact from Lisa for the new filters for the pool.

- b. We will need too.
- c. They have to be replaced before we fill the pool next season.

3. Pavilion/Park Repairs

- a. Moving the Swing Set in the Bear Den
 - i. We decided to keep it where it is.
- b. Holly has contact for free railroad ties, will get 6 to have on hand.
 - i. Will contact after the pool season.
- c. Volleyball Nets
 - i. Look into putting down sand and possibly starting a volleyball league.

4. Holly would like motion to look for security cameras.

- a. Will buy 1 camera system that does not exceed \$100.00
 - i. The original camera did not have all the parts needed to run the system.
 - ii. Found a different camera system for \$155.99. (4 cameras, night vision and recording and runs on an app.

Proposes to purchase a security system that does not exceed \$175.00.

Sarah Hinderman **motioned to accept**, Chad Degenhardt **seconded**

5. Disc Golf Update

- a. "I have all the tee boxes rocked but one...obviously weather has not been cooperative... can't access it until the ground dries... about buried skid loader... once they are all rocks I will pour the concrete and install baskets... then I just have to touch up weeding and spracy and install sponsor signed and we are complete. Looking like late August, thanks to mother nature. I am trying my best but I am only one man. lol"

6. East Dubuque Baseball Board

- a. Needs a key for the lights - Chad will get a copy of the key to Tony Delany.
- b. We need to figure out who empties the trash bins.
 - i. Whomever is in use of the baseball field will take care of trash, just as in a pavilion rental.
 - ii. Glen will contact the board about this.

2. Dunleith Aquatic Center

- a. Late Swims
 - i. The board will Schedule August Late Swims
- b. Music - Chris will get information about music and present it to the board at the July Meeting.
 - i. Was not present, no information given.
- c. 4th Party with Lyons Club
 - i. Invoice needs to be sent out.
 - ii. Make sure we have all details for 2020 ready to go on this event.
- d. Pool Repairs
 - i. Bleeder valve being replaced in the mechanical room.
 - ii. The shower mixing valve will be repaired once part comes in.

New Business:

1. What do we offer employees during work hours? (Such as Candy, drinks etc?)
 - a. Check with Managers about this.
2. Pool Manual
 - a. Create an outline of what information we are going to need
 - b. Create a list of questions for the managers to give detail and context for developing procedures and guidelines.
 - c. Leslie Johnson, Mentor
 - d. Job Descriptions for Lifeguards and Managers
3. Electrical Box in the Ball Field
 - a. Located where we turn the lights on.
 - b. Glen will contact TJ Runde to have it checked/fixed.
4. HK Engagement Letter - Engagement letter
5. DNR Grant
6. Schedule Exit Interviews for staff to close up this season and begin preparing for next summer.

ADJOURNMENT

**Motion by Chad Degenhardt / Second Abby Edge
to adjourn the meeting at 6:25 PM**