

# DUNLEITH PARK DISTRICT

## APRIL 8, 2019 MEETING MINUTES

**CALL TO ORDER:** Meeting was called to order at 5:15 pm

**ATTENDANCE:** Tom Klinge, Glen Knob, and Mike Hoffmann New Board Members: Sarah Hinderman, Chad Degenhardt and Holly Haffele.

Guests in attendance: Pool Managers: Logan Kipper, and Chris Strauser

**APPROVAL OF MINUTES:** Minutes were distributed via e-mail. Knob motioned to accept, and Hoffmann seconded. Corrections noted: None

### **AGENDA ITEMS:**

#### **OLD BUSINESS:**

- 1) Tom Klinge reported the annual audit by O'Conner Brooks is complete and he will submit to the County.
- 2) The position of a paid secretary was discussed, and the new Board will address at a future meeting.
- 3) Tom is researching a PDF software package. This will enable pictures to be labeled.
- 4) Tom requested the purchase of a PDF writer for the computer. The cost would be approximately \$100.00. Knob motioned, Hoffmann seconded. Passed.
- 5) Pool Repairs. Tom reported that the repairs were finished late last fall. Painting of the repaired areas will take place this spring.
- 6) Lower Pavilion. The repairs to the water washout area have been completed. Road patch will take place this spring if it has not been completed yet.
- 7) An ad has been placed in the Galena Gazette publishing meeting dates.
- 8) Disk Golf. Possible tournaments at the end of March and early August. Permanent baskets will be installed in summer/fall, 2019.
- 9) Lawn Mowing Bids. Requests were sent out. Due back April 1<sup>st</sup>.

College Lawn Service	\$545.00
Boyer Landscape	\$385.00
Expert Lawn	\$500.00

Glen Knob motioned and Board Approved awarding contract to Boyer Landscape.
- 10) Dumpster Bids. Allied Waste will be the refuse hauler this year.
- 11) 4<sup>th</sup> of July Festivities. Lions Club has requested the use of the park on June 29<sup>th</sup>, 2019 for the annual 4<sup>th</sup> of July festivities and fireworks. Festivities will take place in the park and fireworks will be shot off at the school. Insurance and indemnification will be required.

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**NEW BUSINESS**

Transition to new Board.

- 1) Reminder: Next scheduled meeting May 6, 2019
- 2) Board discussed meeting times. Will discuss in future.
- 3) Board titles, President, Vice President will be determined at future meetings.
- 4) Ice Cream Machine. Tom will continue to investigate.
- 5) Daily, weekly and monthly duties were discussed. Phone calls, USPS mail box, pavilion reservations, reports and websites were the topics. No action was taken. Password for the website / email is: [dunleithpark01@gmail.com](mailto:dunleithpark01@gmail.com) pw: Dpd255aa
- 6) Pool managers. Board visited with the two managers. It was reported that Madelyn Montag would be the third manager. The managers will start taking applications for lifeguards. It is hoped to hire 25 guards. Janelle Kiefer at the City of Galena Pool will be contacted with the hopes of sharing guards.
- 7) Tom gave Chris Strauser the credit card and Sam's Club card.
- 8) Swim lessons. Cost per session would be \$40.00 for up to 3 kids.
- 9) Pool party costs. Possible increase, will discuss at next meeting.
- 10) Mike left a box of 3 ring binders with the past 12 years of agendas and minutes. He also gave Sara a flash drive with numerous files containing letterheads, minutes, agendas, etc.
- 11) Tom recapped the fund balances:

DB&T General Fund	\$19,823.57
DB&T Bond	\$ 5,362.31
Fidelity Payroll	\$25,966.14
DuTrac Money Market	\$84,168.94
- 12) Reminder that next full meeting is May 6<sup>th</sup>.

**ADJOURNMENT**

- 13) Motion by \_\_\_\_\_ / second \_\_\_\_\_ to adjourn meeting at 6:35 pm.